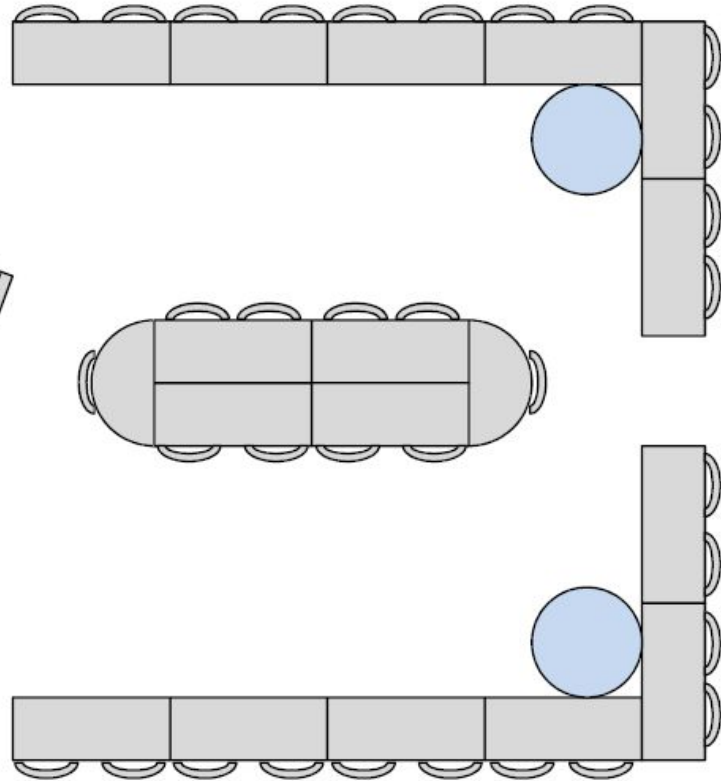


Standard Table Arrangement



KITCHENETTE

COATS

Education Centre Use Guidelines

- Do not turn off heat/AC or adjust the thermostat
- Do not tap/bang on glass of animal exhibits
- Keys to the storeroom and utility room are in the top drawer of the kitchenette

When you leave:

- Room is to be left neat and tidy when you leave
- Return tables and chairs to standard arrangement
- Put away meeting materials
- Clean up any garbage, wipe up/mop up any spills, etc.
- Do not leave leftover food, drinks, dishes, etc.
- Sweep up/mop any excess dirt or mud on floor
- Clean white board and turn off projector
- Close blinds to animal exhibits
- Turn light off
- Make sure all doors are secure (check entrance crash bar is in locked position)
- If you are the last meeting of the day, set alarm after everyone has left (door must be closed to set alarm)

First
Aid

UTR
2.0m x 2.9m

UTR
2.0m x 2.9m

UTILITY
ROOM
3.0m x 2.9m